

**Wright Farm Homeowners Association  
Notice of Annual Meeting of the Members  
Wednesday, December 2<sup>nd</sup>, 2020**

November 3, 2020

Dear Wright Farm, HOA Homeowner:

This letter provides notice of the 2020 Annual Meeting of the Wright Farm Homeowners Association. ***The meeting will be convened at 7:00 p.m. Wednesday, December 2<sup>nd</sup>, 2020 via Zoom. Please see attached Zoom invite and register for the meeting.***

The primary purpose of the Annual Meeting will be to elect (1) homeowner to the Board of Directors. The homeowner will be elected to serve one 3-year term.

If you are interested in declaring your candidacy for election to the Board, please complete the enclosed **Petition for Candidacy Statement** that accompanies this letter and return **to CMC by mail, fax, or email no later than Monday, November 16<sup>th</sup>, 2020 to:**

**Wright Farm HOA  
Attention: Amie Kennedy  
4840 Westfields Blvd., Suite 300  
Chantilly, VA 20151  
Fax: (703) 631-9786  
Email: [akennedy@cmc-management.com](mailto:akennedy@cmc-management.com)**

The legal documents provide that each lot shall have one vote. Voting may be done in person at the meeting, or eligible voters may assign proxies to another eligible homeowner. Please remember that a quorum of 25% (29 owners) of the total membership, either in person, or by proxy, must be present to call the meeting to order. If quorum is not met by the Call to Order, a reconvened Annual Meeting will be called immediately after adjournment, where the quorum requirement will be reduced by fifty (50%) percent. All owners of record in good standing are eligible to exercise those rights outlined in the Wright Farm governing documents.

A voting package containing the Candidate Statements and proxy/ballot forms will be mailed to all eligible homeowners before the Annual Meeting. If you have any questions, you may contact me at (703) 631-7200, or via e-mail: [akennedy@cmc-management.com](mailto:akennedy@cmc-management.com).

Respectfully,

*Amie Kennedy*

Community Association Manager

Agent Acting on Behalf of the Wright Farm Homeowners Association