

WRIGHT FARM HOMEOWNERS ASSOCIATION, INC.
ADMINISTRATIVE RESOLUTION NO. 3-21

(Relating to the process of considering and adopting Policy and Administrative Resolutions)

WHEREAS, Article 4, Section 4.01 of the Bylaws of Wright Farm Homeowners Association, Inc. provides that the Board of Director shall manage the business and affairs of the Association and may exercise all of the powers of the Association, except such as are, by the laws of Virginia, the Articles of Incorporation, the Declaration or these Bylaws, conferred upon or reserved to the Members;

WHEREAS, Article 2, Section 2.01 of the Declaration states that the Board of Directors shall have the right to adopt, promulgate, enforce and from time to time amend, reasonable rules and regulations pertaining to the use of the Community Facilities which shall enhance the preservation of such facilities and the safety and convenience of the users thereof; and

WHEREAS, it is the intent of the Board of Directors to institute such rules and procedures; and

WHEREAS, Section 55.1-1935 of the Virginia Property Owners' Association Act provides that any notice required to be sent or received may be accomplished using the most advanced technology available at that time, including without limitation, electronic transmission over the Internet, or the community or other network, whether by direct connection, intranet, telecopies or electronic mail, if such use is a generally accepted business practice; and

NOW, THEREFORE, BE IT RESOLVED THAT the following procedures for the adoption of Policy Resolutions and Administrative Resolutions be adopted:

I. FIRST READING

The Board member introducing the resolution(s) shall provide the proposed resolution(s) to each Board member at least forty-eight (48) hours prior to the Board meeting at which it is to be introduced and shall present the proposed resolution(s) at the Board meeting.

II. CONSISTENCY

The Secretary shall be responsible for reviewing the proposed resolution for consistency with previously adopted resolutions and shall submit a report at the meeting. Legal counsel may be consulted as to compliance with applicable law and consistency with the Association's Governing Documents.

III. BOARD ACTION

To be adopted, the resolution must be approved by a majority vote of the Board of Directors. If the resolution is adopted, the Board shall post the resolution to the Association's website and shall notify members electronically that they may obtain a hard copy of such resolution from the Association's Managing Agent. An executed copy of the full resolution shall be placed in the Book of Resolutions.

Any modifications, adoptions or annulments will require a republication to the Association's website by the Board within seven (7) days after the meeting.

IV. DURATION

The effective date of resolutions adopted by the Board shall be seven days after the day of publication to the community. Policy and Administrative Resolutions shall remain in effect until such time as repealed or amended by the Board of Directors or as otherwise noted in the Resolution.

V. AMENDMENT

To substantively amend a resolution, the Board will follow the procedures for adoption of a policy and administrative resolution.

This Resolution shall supersede and replace all prior resolutions regarding the Association's process of considering and adopting resolutions.

The effective date of this Resolution shall be September 25th, 2021.

WRIGHT FARM HOMEOWNERS ASSOCIATION,
INC.

By: Authentisign
David Delmonte
9/22/2021 5:15:36 AM EDT
President